



Ref. 8/8-02-0003/2017-0006  
03 AUG 2017

Pursuant to Article 39 of the Law on Public Procurement ("Official Gazette of the Republic of Serbia" No. 124/12, 14/15 and 68/15) and the Rulebook on compulsory elements of tender documents in Public Procurement procedures and how to demonstrate compliance ("Official Gazette of the Republic of Serbia", No. 86/15),

Civil Aviation Directorate of the Republic of Serbia announces

**INVITATION  
TO SUBMIT BIDS IN THE PROCEDURE OF PUBLIC PROCUREMENT OF LOW-  
VALUE SERVICE – SPECIALIST CIVIL AVIATION TRAINING**

**1. The subject of procurement**

The subject of procurement is the public procurement of a low value service - specialist training in civil aviation. The subject of procurement is specified in the "Technical Specifications" of the tender documentation.

Common Procurement Vocabulary Designation 80530000.

The criterion for selecting the most favourable bidder for this public procurement is the lowest offered price.

**2. Submission of bids**

Bids are submitted to the address of the contracting authority - **Civil Aviation Directorate of the Republic of Serbia, Skadarska 23 and 23/1, 11000 Belgrade**, with the note "Bid for public procurement of low-value service - Specialist Civil Aviation Training, No. 18/2017 - DO NOT OPEN". On the back of the envelope it is obligatory to clearly enter the name and address of the bidders.

**Deadline for submission of bids is August 15, 2017 to 10:00.** Bids that arrive after the deadline shall be considered untimely. Untimely bids shall not be opened and, upon the completion of the opening procedure, shall be returned to the bidder with a return receipt, indicating that the same was submitted untimely.

**3. Opening bids**

Public opening of timely received bids shall take place at the premises of the contracting authority, in Belgrade, Skadarska 23 and 23/1, immediately after the expiration of the deadline for submission of bids, or on 15 August 2017 at 10:30.

Opening bids can be attended by representatives of the bidders with a regular written authorization to participate in the opening process, which they submit to the commission for the respective procurement before the start of the public opening.

**4. Selection of the most favourable bid and conclusion of the contract**

The indicative deadline for making the decision on the selection of the most favourable bid is 5 days from the day of opening the bids. Contract with the most favourable bidder shall be concluded after the expiration of the deadline for the protection of the bidder's rights.

**5. Method of downloading the tender documentation, i.e. internet address where the tender documentation is available:**

- On the public procurement website (<http://portal.ujn.gov.rs/>)
- On the contracting authority's website (<http://www.cad.gov.rs/javnenabavke.php>)

Contact person: Žikić Miloš ([nabavke@cad.gov.rs](mailto:nabavke@cad.gov.rs))

Žikić Miloš, Member of Commission